

Effective January 1, 2017

Welcome to Lee Family Practice!

Patient Portal

Our practice now offers a patient portal. Please make sure we have a secure email address on file. A signed consent form is also required before we can active your account.

Insurance/Personal Information

Please notify us if your insurance or personal information has changed since your last appointment. Having the correct information in your chart helps us process your claim with you insurance company and minimizes errors.

Patient Responsibility & Copays

Patients will assume responsibility for any consultation, test, or procedure not covered by their insurance plan. Copays are due prior to services rendered.

Cancellation Policy

We are committed to providing all our patients with exceptional care. When a patient cancels without giving enough notice, they prevent another patient from being seen. We ask that you please give us a 24 hour notice prior to your scheduled appointment or we will have to charge \$25.00 for the missed appointment.

Medication Refills

Please allow 24-48 hours for prescription refills. If you have your pharmacy fax over a request please make sure they manually fax the prescription request to (281) 482-0995. We do not accept electronic faxes.

Labs and X-rays

Please be aware that it can take 3-5 days for labs and x-ray results to come back. Some labs do take longer then others to get the results for. The nurses will contact you once we have received the labs and/or x-rays and they have been reviewed by the doctor. If you haven't heard back from our office in 7 days please give us a call. If you have any questions on your results please schedule an appointment to come in and speak with the doctor.

Referrals

Please allow 3-5 business days for referrals to be completed and approved by your insurance company.